

**MINUTES OF THE
GEORGIA DRIVER’S EDUCATION COMMISSION MEETING
March 9, 2015
Department of Driver Services Headquarters**

Chairman Blackwood called the November 12, 2014 Georgia Driver’s Education Commission meeting to order at 2:05 pm. Those in attendance and constituting a quorum were as follows:

Members in Attendance

Mr. Harris Blackwood, Chairman
Mr. Rob Mikell, Vice Chairman
Ms. Frankie Jones
Mr. Kevin Boyd
Mr. Eddie Rish

Members not in Attendance

Mr. Wright Edge
Ms. Beth Graham
Ms. Ashley Nailley

Non-members in attendance were as follows:

Ms. Angelique McClendon, Attorney General’s Office
Mr. Jim Andrews, Governor’s Office of Highway Safety
Ms. Robin Bazemore, Governor’s Office of Highway Safety
Ms. Susan Sports, Department of Driver Services
Ms. Denae Hartsfield, Department of Driver Services
Ms. Kecia Bivins, Department of Driver Services
Mr. Spencer Moore - Department of Driver Services
Ms. Jenine Ingram - Department of Driver Services
Ms. Hilda Fields, University of Georgia – Georgia Traffic Injury Prevention Institute
Mr. Karl Logan, Costech Technologies, Inc.
Mr. Nathan Lewit, Nathan’s Driving School

Invocation and Pledge to Flag

Mr. Eddie Rish gave the invocation followed by the pledge of allegiance.

Approval of March 9, 2015 Meeting Minutes

Mr. Eddie Rish made a motion to approve the March 9, 2015 Agenda. Ms. Frankie Jones seconded the motion. The motion passed unanimously.

Approval of August 4, 2104 Meeting Minutes

Mr. Kevin Boyd made a motion to approve the November 12, 2014 GDEC minutes. Ms. Frankie Jones seconded the motion. The motion passed unanimously.

Introduction of GDEC Staff and GDEC Appointee

Chairman Blackwood introduced Josh Turner as the Director of the Georgia Driver’s Education Commission and Kevin Boyd as a new commission member representing the State Board of Education.

Update of Technical College System of Georgia Partnership

Chairman Blackwood updated the commission on negotiations with the Technical College System of Georgia. A meeting scheduled for February 25, 2015 with the technical college's vice presidents for economic development was cancelled due to inclement weather. The meeting has been rescheduled for late March. Chairman Blackwood indicated that the current plans are to enter into contract and a grant relationship with TCSG and let the system coordinate its efforts with the individual colleges to operate their driver training programs. Angelique McClendon with Georgia Attorney General's Office provided an update on the work she has been tasked at the request of the Commission which includes drafting an Intergovernmental Contract between the Georgia Driver's Education Commission and the Technical College System of Georgia, a Consent for Release of Driving Information and Waiver, and a Consent by Parent of Legal Guardian for Release of Driving Information and Waiver. Ms. McClendon explained that she has been in discussions with the Department of Driver Services and was notified that Technical College System of Georgia's Driver Training programs are exempt from the Department of Driver Services regulations as they apply to Driver Training programs.

Budget Presentation/Approval

Chairman Blackwood presented a proposed budget for approval by the Commission. Discussion of the budget took place. Kevin Boyd made a motion to approve the budget. Rob Mikell seconded the motion. The motion passed unanimously. A copy of the approved budget is included as an attachment to these minutes.

Update on TADRA Brochure

Chairman Blackwood presented an updated TADRA (Teenage and Adult Driver Responsibility Act) Brochure for the Commission's review. The brochures are produced by the Governor's Office of Highway Safety and provided to the citizens of Georgia at no charge.

Financial Report

Ms. Robin Bazemore presented the financial report. A copy of the report is included as an attachment to these minutes.

Driving Simulator Presentation

Josh Turner presented an overview of driving simulators on the market that would possibly be viable options for use by the Commission. A formal bidding process will take place in accordance with the State of Georgia purchasing guidelines.

Other Business

Robin Bazemore briefed the Commission members on reimbursement procedures and provided members with a W-9, Vendor Maintenance Form, and Travel Reimbursement form.

Chairman Blackwood invited the Commission to the Georgia Highway Safety Conference August 17-19, 2015.

Commission members will be notified in advance of the next Commission meeting.

Adjourn

Kevin Boyd made a motion to adjourn. Rob Mikell seconded the motion. The motion was passed unanimously. The meeting was adjourned at 2:55pm. The motion passed unanimously.

Minutes respectfully submitted by Josh Turner.

Attachments
 Approved Budget

**Georgia Driver's Education Commission
 Proposed Budget FY 15**

Total Appropriation*	\$ 5,665,150.00
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Operational Cost	\$ 665,150.00
Grants	\$ 1,000,000.00
Equipment Purchases	\$ 3,000,000.00
Scholarships	\$ 1,000,000.00
Total	\$ 5,665,150.00

*Original FY 2015 Appropriation	\$ 2,913,895.00
*Amended FY 2015 Appropriation	\$ 5,665,150.00
Proposed FY 2016 Budget Appropriation	\$ 2,913,895.00

Financial Report

**Georgia Driver's Education Commission
 Financial Report
 March 9, 2015**

Total Appropriation*	\$ 5,665,150.00
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	Amount Allocated	Total Expenditures
Operational Cost	\$ 665,150.00	\$ 54,506.83
Grants	\$ 1,000,000.00	\$0.00
Equipment Purchases	\$ 3,000,000.00	\$0.00
Scholarships	\$ 1,000,000.00	\$0.00
Total	\$ 5,665,150.00	\$ 54,506.83

*Original FY 2015 Appropriation	\$ 2,913,895.00
*Amended FY 2015 Appropriation	\$ 5,665,150.00
Proposed FY 2016 Budget Appropriation	\$ 2,913,895.00