

CITY OF BYRON POLICE DEPARTMENT



All officers of the City of Bryon Police Department are expected to abide by all written communication directed to them, even when issued during their absence. All new policies and guidelines are not only provided as written copies, but verbally provided and discussed during roll calls and other meeting forums. Supervisors ensure personnel are familiar with all policy and guidelines and that all questions are clearly answered and fully understood. Written directives consist of; General and Special Orders, Special Operating Procedures, Memorandums, and other written directives issued and/or approved by the Chief of Police. The Byron Police Department has Special Orders and General Orders which outline in detail the guidelines and procedures to assist the officer in traffic enforcement. All department employees are required to be informed of and acknowledge the receipt of each written directive. All General and Special Orders are provided in hard copy form to each officer to be maintained in their Departmental Policy Continuity Book to be available for their review and reference. A copy is also maintained within the Policy Book located in the Patrol Room of the Department. This practice ensures that there is continuity in enforcement among the entire Department and is readily available when required.

General Order #5000. This order specifically addresses the guidelines governing VEHICLE OPERATIONS policy of Byron Police Department to regulate the manner in which all government owned and/or leased vehicles shall be operated by anyone authorized to drive a department vehicle. **Section 02** of this order dictates that Seat belts shall be utilized when operating a law enforcement vehicle.

[See Attached General Order #5000](#)

General Order #5400. This order specifically addresses established uniform enforcement policies of traffic law violations for officers issuing written warnings and traffic citations to vehicle operators. **Section 04** of this order dictates that officers shall take action consistent with applicable laws whenever a violation is detected.

[See Attached General Order #5400](#)

General Order #5500. This order specifically addresses guidelines governing uniform INTERSTATE CRIMINAL ENFORCEMENT UNIT activities by members during Holiday Periods. **Section 02** of this order dictates that officers shall participate in specialized patrols. These patrols operating under adjusted hours working concentrated patrols will take action consistent with applicable laws whenever a violation is detected for seat belt offenses.

[See Attached General Order #5500](#)

General Order #5600. This order specifically addresses guidelines governing TRAFFIC ENFORCEMENT, INVESTIGATION DIRECTION AND CONTROL. **Section 05** of this order dictates that Officers will be diligent in enforcing seat belt and child restraint violations and when appropriate circumstances warrant the issuance of a citation. **Section 15** dictates Traffic Complaints. **Section 16** dictates that Officers assigned to the Traffic Division are required to participate in educational and community awareness programs throughout the year regarding Seatbelt and Child Safety Seat Checks. **Section 17** dictates activities during Holiday Periods of the officers assigned to Traffic Division Unit. This order dictates that officers shall participate in specialized patrols. These patrols operating under adjusted hours working concentrated patrols will take action consistent with applicable laws whenever a violation is detected for seat belt offenses.

[See Attached General Order #5600](#)



CITY OF BYRON POLICE DEPARTMENT

General Order #5700. This order specifically addresses guidelines governing TRAFFIC ACCIDENT INVESTIGATION. **Section 06** of this order ACCIDENT DATA is used for the purpose of reducing accidents within the community.

See Attached General Order #5700

THE FOLLOWING IS A COPY OF THE GENERAL ORDERS POLICY SEATBELTS USE

EST. 1874

VEHICLE OPERATIONS
 BYRON POLICE DEPARTMENT **GENERAL ORDERS #5000**
VEHICLE OPERATIONS

EFFECTIVE DATE: January 23, 2009 REVISIONS (#1) DATE _____ : SECTION: _____
 NUMBER OF PAGES: 7

POLICY

It shall be the policy of Byron Police Department to regulate the manner in which all government owned and/or leased vehicles shall be operated by anyone authorized to drive a department vehicle.

5000:02 DEFINITIONS

C. Seat belts shall be utilized when operating a law enforcement vehicle.

Wesley H Cannon January 23, 2009

 Chief Wesley Cannon Date Approved

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DEPARTMENT POLICY ON SEAT BELT USE

CITY OF BYRON POLICE DEPARTMENT



POLICY AND GUIDELINE/OCCUPANT PROTECTION

THE DEPARTMENT POLICIES ON SEAT BELT AND CHILD SAFETY RESTRAINT ENFORCEMENT

TRAFFIC WARNING, CITATIONS, AND ARREST BYRON POLICE DEPARTMENT **GENERAL ORDERS #5400**

TRAFFIC WARNINGS, CITATIONS, AND ARREST

EFFECTIVE DATE: January 23, 2009

REVISIONS (#1) DATE: _____ SECTION _____

NUMBER OF PAGES: 11

5400:00 POLICY:

The Byron Police Department has established uniform enforcement policies of traffic law violations for officers issuing written warnings and traffic citations to vehicle operators, pedestrians, or bicyclists. Enforcement action should seek to deter, detect and apprehend traffic law violators and can result in warnings, citations or physical arrest. The written warning, when the offense is not flagrant, may be sufficient to prevent the violator from repeating the offense. The citation is a more serious form of enforcement and is the basis for prosecution and ultimate adjudication of traffic offenses. It is essential that specific procedures be followed from the point that citation books are received by the Department through ultimate adjudication and disposition of each individual citation. Traffic law enforcement is designed to bring about voluntary compliance with traffic laws and reduce the number of traffic crashes. The ultimate objective of enforcement is to favorably alter the violator's future driving behavior, thus fostering a climate of safe driving throughout the community.

5400:04 ZERO TOLERANCE – CITATION

SAFETY BELT AND CHILD RESTRAINT VIOLATIONS:

The failure of vehicle occupants to wear seat belts and use of child restraints has resulted in fatal and serious injuries in crashes throughout the city. Officers will be diligent in enforcing seat belt and child restraint violations and when appropriate circumstances warrant the issuance of a citation. Officers will support "Click It or Ticket" campaigns and adopt a **ZERO TOLERANCE**. Exceptions examples are a driver or occupant who possesses a written verification from a physician that he or she is unable to wear a safety belt for physical or medical reasons.

Wesley H Cannon

January 23, 2009

Chief Wesley Cannon

Date Approved



CITY OF BYRON POLICE DEPARTMENT

POLICY AND GUIDELINE/OCCUPANT PROTECTION

INTERSTATE CRIMINAL ENFORCEMENT BYRON POLICE DEPARTMENT **GENERAL ORDERS #5500** INTERSTATE CRIMINAL ENFORCEMENT

EFFECTIVE DATE: January 23, 2010 REVISIONS (#1) DATE: ____ SECTION ____

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5500:00 POLICY

This policy sets forth guidelines governing uniform Interstate Criminal Enforcement Unit activities by members. Interstate Criminal Enforcement activities shall, at all times, be consistent with the United States Constitution, the Constitution and laws of the State of Georgia, applicable federal laws and regulations, and policies of the Byron Police Department.

POLICY AGAINST RACIAL PROFILING

Members shall safeguard the rights of all persons. Factors such as race, color, religion, sex, and national origin shall not influence the members in the performance of their duties. Any reliance on race and/or ethnicity in articulating reasonable suspicion is prohibited, except in investigations in which race or ethnicity is part of an identifying description of a specific suspect.

5500:02 OPERATIONAL GUIDELINES

Due to the high profile nature of cases worked within the Interstate Criminal Enforcement Unit, the following operational guidelines shall be established:

1. Holiday Period:

During the holiday seasons all members assigned to the unit are required to participate in specialized patrols. These patrols, commonly referred to as task forces, operate under adjusted hours and will be cracking down on the impaired and dangerous drivers who place hundreds of innocent lives in peril with high speeds and seat belt offenses. These task forces will hold joint road checks and combined concentrated patrols on connecting Interstates, highways, and streets throughout the city. The units will also support all Governors' Office of Highway Safety events locally and in other rural neighboring cities, through a cooperative approach to traffic enforcement.

Wesley H Cannon

January 23, 2010

Chief Wesley Cannon

Date Approved

CITY OF BYRON POLICE DEPARTMENT



TRAFFIC ENFORCEMENT, INVESTIGATION DIRECTION AND CONTROL
BYRON POLICE DEPARTMENT **GENERAL ORDERS #5600**
TRAFFIC ENFORCEMENT, INVESTIGATION DIRECTION AND CONTROL

EFFECTIVE DATE: January 23, 2009 REVISIONS (#1) DATE: ____ SECTION: ____
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5600:00 POLICY

It is the policy of the Byron Police Department to attain safety goals through traffic law enforcement, investigation, direction, and control. Among these goals is the reduction of traffic collisions, fatalities, and injuries. Another goal is to facilitate the safe and expeditious movement of vehicular and pedestrian traffic, accomplished through the public's voluntary compliance with traffic laws. It is the policy of this department to meet this goal through a combination of education, enforcement, engineering, and public support.

With the ever-increasing number of vehicles and operators on the roadways, traffic accidents will continue to occur. In an effort to limit the likelihood of accidents, it is essential to understand the importance of accident investigation and reporting. Data from such are the prime source of information for accident prevention programs. It is therefore imperative that proper information be gathered for use in planning, evaluating, and implementing efforts to achieve highway safety goals. Officers of this department shall familiarize themselves with the correct procedures for both reporting and investigating traffic accidents.

The Byron Police Department has assigned specific patrol officers with additional training to the Traffic Enforcement Unit. These officers share their time while working patrol to stringent enforcement of traffic laws, responding and investigating traffic accidents, educating the community, and meeting the goal of the department to reduce traffic accidents and deaths.

5600:05 SPECIAL PRIORITY ENFORCEMENT

The primary responsibility for the enforcement of traffic laws and regulations rests with the traffic division. However, all sworn officers, while on duty, shall take appropriate enforcement action for violations of traffic laws and regulations they observe.

3. SAFETY BELT AND CHILD RESTRAINT VIOLATIONS:

The failure of vehicle occupants to wear seat belts and use of child restraints has resulted in fatal and serious injuries in crashes throughout the city. Officers will be diligent in enforcing seat belt and child restraint violations and when appropriate circumstances warrant the issuance of a citation. Officers will support "Click It or Ticket" campaigns and adopt a ZERO TOLERANCE. Examples of exceptions include a driver or occupant who possesses a written verification from a physician that he is unable to wear a safety belt for physical or medical reasons.



CITY OF BYRON POLICE DEPARTMENT

POLICY AND GUIDELINE/OCCUPANT PROTECTION

THE DEPARTMENT POLICIES ON SEAT BELT AND CHILD SAFETY RESTRAINT EDUCATION/ENFORCEMENT

G.O. #5600 Continued:

5600:15 TRAFFIC COMPLAINTS

Officer's duties consist of handling traffic complaints. If there is an area in the city where drivers are particularly ignoring traffic law residents are encouraged to call and report these actions and an effort will be made to increase our visibility in these areas.

5600:16 EVENTS

All officers assigned to Traffic Division are required to participate in educational and community awareness programs throughout the year. These programs consist of presentations, safety fairs scheduled by civic organizations and making other presentations as requested. Officers should educate in areas of Highway Safety such as on teen Driving Safety/Newly licensed, Child Safety Seats and the proper buckling up of children, speed, impaired and aggressive driving, etc.

5600:17 HOLIDAY ENFORCEMENT

During holiday seasons, all officers assigned to the Traffic Division are required to participate in specialized patrols. These patrols, commonly referred to as task forces, could operate under adjusted hours and will be cracking down on the impaired and dangerous drivers who place hundreds of innocent lives in peril every year; including speeding, and seat belt offenses.

These task forces will hold joint road checks and combined concentrated patrols on connecting Interstate highways and streets throughout the city. The units will also support through a cooperative approach to traffic enforcement Governor's Office of Highway Safety events as well as other rural neighboring cities.

Wesley H Cannon

January 23, 2009

Chief Wesley Cannon

Date Approved

CITY OF BYRON POLICE DEPARTMENT



POLICY AND GUIDELINE/OCCUPANT PROTECTION

BYRON POLICE DEPARTMENT GENERAL ORDERS #5700

TRAFFIC ACCIDENT INVESTIGATION

EFFECTIVE DATE: January 23, 2009 REVISIONS (#1) DATE: ___ SECTION ___

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5700:00 POLICY

The investigation of traffic accidents is necessary, not only to determine traffic law violations, but also to obtain engineering data, protect the rights of the individuals involved, and assist in traffic education. To ensure proper and complete investigation of accidents the following procedures will be utilized:

This policy includes the following:.....

5700:06 ACCIDENT REPORTING

ACCIDENT DATA: Provide a copy of the accident to the Traffic Enforcement Unit, which will allow them to utilize enforcement procedures for the purpose of reducing accidents within the community. The analyzed information should be based on accident data by:

1. Location
2. Time and violation factors
3. Fluctuations caused by seasonal variations that result in increases or decreases in traffic volume
4. Injuries

Wesley H Cannon

January 23, 2009

Chief Wesley Cannon

Date Approved