

REVISIONS

Cheat Sheet 1/2020



- If modifications are needed, an email will be sent and a system message can be found in eGOHS.
- Under the “My Tasks” heading, find the appropriate item that has a status of “Application Modifications Required”

GOVERNOR'S OFFICE OF HIGHWAY SAFETY **eGOHS Plus** GOHS - SHARDDEV
Electronic Grants For The Office of Highway Safety

Home Applications/Grants Progress Reports Claims Final Reports Travel Requests
Training Materials Organization(s) Profile Logout **SHOW HELP**

Welcome AgencyAdministrator
Agency Administrator
[Change Picture](#)

Instructions:
Select the **SHOW HELP** button above for detailed instructions on the following.
> Applying for an Opportunity
> Using System Messages
> Understanding your Tasks
> Managing your awarded grant

Hello AgencyAdministrator, please choose an option below.

View Available Proposals
You have 25 opportunities available.
Select the **View Opportunities** button below to see what is available to your organization.
VIEW OPPORTUNITIES

My Inbox
You have 19 new messages.
Select the **Open Inbox** button below to open your system message inbox.
OPEN INBOX

My Tasks
Export Results to: Screen Sort by: -- Select -- GO

General Application 2017	GOHS Testing Inc	GA-2017-GOHS Testing-00013	Application Modifications Required	1/10/2019	3/25/2016
General Application 2021	GOHS Testing Inc	GA-2021-GOHS Testi-00001	Application Submitted	11/25/2019	
Students Against Destructive Decisions 2021	GOHS Testing Inc	SADD-2021-GOHS Testi-00002	Application Submitted	11/25/2019	
Claim/Payment Request	GOHS Testing Inc	GA-2017-402PT-018-C2	Claim in Process	7/14/2016	
Claim/Payment Request	GOHS Testing Inc	GA-2017-GOHS Testi-00019-C1	Claim in Process	7/14/2016	
Claim/Payment Request	GOHS Testing Inc	DE-2017-GOHS Testing-00025-C4	Claim in Process	12/4/2018	11/20/2016

CLOSE TASKS

- **“RED Arrow” signifies comments from review team**
- **Click into that form to see the comment**

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General Application 2018 Menu - Forms

Please complete all required forms below.

Document Information: [GA-2018-GOHS Testi-00006-C](#)

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Forms


Status	Page Name	Note	Created By	Last Modified By
Modification (if applicable)				
	Modification Notes			
Application Forms				
	Application Project Information		2/28/2017 12:28:05 PM	AgencyAdministrator GOHSUser 2/28/2017 12:58:09 PM
		Click to view this page		
	General Additional Information		2/28/2017 12:28:05 PM	AgencyAdministrator GOHSUser 2/28/2017 12:58:41 PM
	Problem Identification		2/28/2017 12:28:05 PM	AgencyAdministrator GOHSUser 2/28/2017 12:59:17 PM
	Documentation Attachment			

Click External Notes


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SAVE PRINT VERSION ADD NOTE CHECK GLOBAL ERRORS **EXTERNAL NOTES (1)**

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GENERAL ADDITIONAL INFORMATION

Instructions:

- All required fields are marked with an *
- Use the **SAVE** button to save information and calculate data on each page.
- Save at least every 30 minutes to avoid losing data.

- **Review Note will become available**
- **Revise as needed**
- **Save**
- **Close note**
- **Check the entire application for “RED arrows”**

Notes

Message	Date	Action
Review Note update audit period	2/28/2017	

Submitted: 2/28/2017 2:07:28 PM
Author: Protected

CLOSE NOTES

GENERAL ADDITIONAL INFORMATION

Instructions:

- All required fields are marked with an *
- Use the **SAVE** button to save information and calculate data on each page.
- Save at least every 30 minutes to avoid losing data.

IMPORTANT NOTES

- To resubmit the application - refer to Submitting Application cheat sheet.
- Corrections must be resubmitted as soon as possible - **DO not delay!**
- **Note:** It is possible to receive the application back multiple times for revisions.



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