GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT SPECIAL CONDITIONS

Law Enforcement Grants (Non-HEAT) - FFY 2027

The Georgia Governor's Office of Highway Safety (GOHS) is pleased to award this grant, with the **following special conditions:**

All GOHS grantees are expected to fulfill the following requirements in addition to the terms and conditions in the attached grant application:

1. All grantees are **required** to promote Georgia's safety belt laws, to include the necessity of drivers and passengers wearing safety belts and placing children in age/height appropriate child safety restraints. The most current information can be found on the GOHS website.
2. All grantees are **required** to publicize their GOHS Awarded grant with the media, utilizing print, radio and/or television. This announcement must receive prior written approval from GOHS before releasing to the media. It must be made within the first (1st) quarter of the approved grant. A copy of the actual announcement must be forwarded to GOHS. Records **must** be kept and provided to GOHS of all print media articles related to the grant as well as a copy of all announcements sent to radio and television stations. If possible, please provide radio/television station verification of the dates and times when announcements were aired.
3. Materials/items produced as part of the grant shall indicate that the project is sponsored by the Governor's Office of Highway Safety. All public awareness/education materials/items developed as a part of a highway safety grant are to be submitted in draft to GOHS for written approval prior to the final production and/or distribution. Along with the submission of the request for reimbursement (claim) of such material/item, the sub-recipient shall submit to GOHS the final version produced as part of the grant.
4. All equipment **must** be purchased within the first three (3) months after the grant award effective date. Equipment with a cost of $10,000.00 or more must be approved by GOHS and NHTSA prior to purchase. The agency must ensure that their local procurement policies as well as the Buy America Act are followed.
5. As the grant period ends (September 30th), grantee must submit "Final Report" highlighting objectives met/unmet, major accomplishments, etc. The established due date will be provided by GOHS within the GOHS closeout letter prior to the end of fiscal year.
6. Grant amendments, if needed, must be submitted in the GOHS grant management system prior to June 30th
7. Grantee receiving funds from GOHS must submit programmatic and claim reports **MONTHLY**, by the 20th of the following month. Monthly reports must document and support the objectives and activities outlined in the grant. No financial claim will be processed without a programmatic report, which supports the expense.
8. Qualified Officers/Deputies/Troopers assigned to activity hours must provide documentation showing hours worked AND hours worked on the project along with enforcement activity monthly. This documentation will be submitted via GOHS Form 203 or GOHS Form 203N. Georgia GOHS generally will not allow officers/ deputies/ troopers above the rank of Sergeant to work activity/ enforcement hours due to the nature of the job position.
9. Qualified Officers/Deputies must have sufficient training in traffic enforcement, including Radar, Lidar, SFST, ARIDE etc. to perform project activities.
10. The Grantee **must** participate in regional Traffic Enforcement Network meetings and initiatives during the grant year. This should include monthly meetings, local safety events and campaigns, and press events.
11. All grant programs must cooperate fully with entities dealing with traffic safety issues to include but not limited to: SADD, MADD, Safe Kids, Public Health, other enforcement agencies, etc.
12. The Grantee must participate in the *Click-it or Ticket*, *CIOT Border2Border, Drive Sober or Get Pulled Over (OZT), Operation Southern Slow Down , Other State Mobilizations and National Highway Safety campaigns* and report numbers for each campaign to GOHS online reporting website: www.gareporting.com

13. Grantees must obtain prior approval from GOHS before any out of state travel. A **Travel Authorization Form** must be completed and approved in the GOHS grants management system prior to making **ANY** travel arrangements. Claims and Progress Reports must be up-to-date prior to approval. In addition, the agency/organization policies for travel must also be adhered to. If there are no policies, GOHS travel policies must be followed.
14. GOHS requires all grantee law enforcement agencies to implement/participate in the electronic crash report and citation systems, which provide for reporting local crash and citation data electronically. Sub-recipient's participation here provides for better data analysis.
15. TEN grantees are required to submit a Governor's Challenge application for the Network. Other LE grantees are strongly encouraged to participate in the Governor's Challenge Program.
16. Grantee must have a written seat belt usage policy that requires all employees to comply with the Georgia seat belt laws.

Please direct any questions about your grant and/or these conditions to:
Roger Hayes at rhayes@gohs.ga.gov or 404-971-0379.