

GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT SPECIAL CONDITIONS

Law Enforcement Grants (Non-HEAT) - FFY 2021

The Georgia Governor's Office of Highway Safety (GOHS) is pleased to award this grant, with the **following special conditions**:

All GOHS grantees are expected to fulfill the following requirements in addition to the terms and conditions in the attached grant application:

1. All grantees are **required** to promote Georgia's safety belt laws, to include the necessity of drivers and passengers wearing safety belts and placing children in age/height appropriate child safety restraints. GOHS will provide information on the current Georgia safety belt law to the grantee.
2. All grantees are required to publicize their GOHS Awarded grant with the media, utilizing print, radio and/or television. **The grant announcement must receive prior approval from GOHS before releasing to the media.** It must be made within the first (1st) quarter of the approved grant. A copy of the actual announcement must be forwarded to GOHS. Records must be kept and provided to GOHS of all print media articles related to the grant as well as a copy of all announcements sent to radio and television stations. If possible, please provide radio/television station verification of the dates and times when announcements were aired.
3. **All printed items** produced with grant funds or ordered and paid for by this grant must receive prior approval from GOHS and include the current GOHS logo and/or a statement that says either "*This project is funded by the Georgia Governor's Office of Highway Safety*" or "*The Georgia Governor's Office of Highway Safety is a full partner in this program.*" Photo or scan of final produced items shall be attached with the invoice when filing for reimbursement.
4. All equipment **must** be purchased within the first three (3) months after the grant award effective date. Equipment with a cost of \$5000.00 or more must be approved by GOHS and NHTSA prior to purchase. The agency must ensure that their local procurement policies as well as the Buy America Act are followed.
5. Grantee **must** submit a final programmatic report. The established due date will be provided by GOHS prior to the end of the fiscal year.
6. All grant programs **must** have an evaluation component that is approved by the Governor's Office of Highway Safety.
7. Grantee receiving funds from GOHS must submit programmatic and claim reports **MONTHLY**, by the 20th of the following month. Monthly reports must document and support the objectives and activities outlined in grant. No financial claim will be processed without a programmatic report, which supports the expense.
8. Qualified Officers/Deputies assigned to activity hours must provide documentation showing hours worked AND hours worked on the project along with enforcement activity on a monthly basis. This documentation will be submitted via GOHS Form 203 or GOHS Form 203N.
9. Qualified Officers/Deputies must have sufficient training in traffic enforcement, including Radar, Lidar, SFST, etc. to perform project activities.
10. The Grantee **must** participate in regional Traffic Enforcement Network meetings and initiatives during the grant year. This should include monthly meetings, local safety events and campaigns, and press events.

11. All grant programs must cooperate fully with entities dealing with traffic safety issues to include but not limited to: SADD, MADD, Safe Kids, Public Health, other enforcement agencies, etc.
12. The Grantee must participate in the *Click-it or Ticket*, *Drive Sober or Get Pulled Over (OZT)*, *Operation Southern Shield*, *Other State Mobilizations* and *National Highway Safety campaigns* and report numbers for each campaign to GOHS online reporting website: www.gareporting.com
13. Grantees must obtain prior approval from GOHS before any out of state travel. A **Travel Authorization Request** must be submitted and approved in eGOHS Plus prior to making travel arrangements. Before GOHS approval, all claims and reports must be up-to-date.
14. GOHS grantees must submit crash reports electronically to GDOT (GEARS).
15. TEN grantees are required to submit a Governor's Challenge application for the Network. Other LE grantees are strongly encouraged to participate in the Governor's Challenge Program.

Please direct any questions about your grant and/or these conditions to:
Roger Hayes at rhayes@gohs.ga.gov or 404-971-0379.