



SIGNATURE PAGE

CHEAT SHEET 01/2020

WHEN IS THE SIGNATURE PAGE REQUIRED?

- THE SIGNATURE PAGE IS REQUIRED:
 1. BEFORE APPLICATIONS ARE EXECUTED
 2. WHEN THERE IS A CHANGE (AN AMENDMENT MUST BE DONE) WITHIN THE AGENCY OF THE FOLLOWING PEOPLE:
 - AUTHORIZED OFFICIAL
 - AGENCY ADMINISTRATOR
 - AGENCY STAFF
- IF THE NEW USER HAS NOT BEEN ADDED, SEE THE “**ADDING USERS**” CHEAT SHEET

FROM THE MAIN SCREEN:

➤ **CLICK ON
APPLICATIONS/GRANTS**



GOVERNOR'S OFFICE OF HIGHWAY SAFETY

eGOHS *Plus*

GOHS - SHARDDEV

Electronic Grants For The Office of Highway Safety

[Home](#) **[Applications/Grants](#)** [Progress Reports](#) [Claims](#) [Final Reports](#) [Travel Requests](#)

[Training Materials](#) | [Organization\(s\)](#) | [Profile](#) | [Logout](#)

[SHOW HELP](#)



Welcome AgencyAdministrator
Agency Administrator
[Change Picture](#)

Instructions:
Select the **SHOW HELP** button above for detailed instructions on the following.

- > Applying for an Opportunity
- > Using System Messages
- > Understanding your Tasks
- > Managing your awarded grant

Hello AgencyAdministrator, please choose an option below.



View Available Proposals

You have 19 opportunities available.
Select the **View Opportunities** button below to see what is available to your organization.

[VIEW OPPORTUNITIES](#)



My Inbox

You have 18 new messages.
Select the **Open Inbox** button below to open your system message inbox.

[OPEN INBOX](#)



My Tasks

You have 89 new tasks.
You have 24 tasks that are critical.
Select the **Open Tasks** button below to view your active tasks.

[OPEN TASKS](#)

**SEARCH FOR THE
APPLICATION/GRANT
THAT YOU NEED TO
CHANGE**

**NOTE: DO NOT
COMPLETE ALL THE
FIELDS ON THIS
SCREEN—LESS
INFORMATION IS BEST**

**GOVERNOR'S OFFICE
OF HIGHWAY SAFETY**

eGOHS *Plus*

GOHS - SHARDDEV

Electronic Grants For The Office of Highway Safety

[Home](#) [Applications/Grants](#) [Progress Reports](#) [Claims](#) [Final Reports](#) [Travel Requests](#)

[Training Materials](#) | [Organization\(s\)](#) | [Profile](#) | [Logout](#)

[SHOW HELP](#)

[Back](#)

Applications/Grants

Use the search functionality below to find a specific Application/Grant.

Search Applications/Grants

Application/Grant Types

Application/Grant Name

Status

Year

[Top of the Page](#)

Powered by IntelliGrants®

© Copyright 2000-2019 Agate Software, Inc.

**SELECT THE
APPLICATION/GRANT
UNDER THE “NAME”
COLUMN THAT NEEDS TO BE
CHANGED**



eGOHS *Plus*

GOHS - SHARDDEV

Electronic Grants For The Office of Highway Safety

[Home](#) [Applications/Grants](#) [Progress Reports](#) [Claims](#) [Final Reports](#) [Travel Requests](#)

[Training Materials](#) | [Organization\(s\)](#) | [Profile](#) | [Logout](#)

[SHOW HELP](#)

[Back](#)

Applications/Grants

Use the search functionality below to find a specific Application/Grant.

Search Applications/Grants

Application/Grant Types

Application/Grant Name

Status

Year

Export Results to Sort by

Number of Results 6

| Document Type | Organization | Name | Current Status | Year |
|---|----------------------------------|--|------------------------|------|
| General Application 2021 | GOHS Testing Inc | GA-2021-GOHS Testi-00001 | Application Submitted | 2021 |
| General Application 2021 | GOHS Testing Inc | GA-2021-GOHS Testi-00002 | Application in Process | 2021 |
| Students Against Destructive Decisions 2021 | GOHS Testing Inc | SADD-2021-GOHS Testi-00002 | Application Submitted | 2021 |
| Students Against Destructive Decisions 2021 | GOHS Testing Inc | SADD-2021-GOHS Testi-00003 | Application in Process | 2021 |
| Traffic Enforcement Networks 2021 | GOHS Testing Inc | TEN-2021-GOHS Testi-00001 | Application in Process | 2021 |
| Young Adults 2021 | GOHS Testing Inc | YA-2021-GOHS Testi-00002 | Application in Process | 2021 |

1

[Top of the Page](#)

Powered by IntelliGrants ®

© Copyright 2000-2019 Agate Software, Inc.

➤ **HOVER OVER FORMS
MENU**

➤ **SELECT CERTIFICATION
AND SIGNATURES**

GOVERNOR'S OFFICE OF HIGHWAY SAFETY **eGOHS Plus** **GOHS - SHARDDEV**
Electronic Grants For The Office of Highway Safety

Home Applications/Grants Progress Reports Claims Final Reports Travel Requests Training Materials Organization(s) Profile Logout SHOW HELP

Men **Forms Menu** Status Changes Management Tools Related Documents and Messages

Forms Menu

- [Per Diem & Fees](#)
- [Computer Charges and Computer Equipment](#)
- [Telecommunication](#)
- [Motor Vehicle Purchase](#)
- [Rent/Real Estates](#)
- [Cost Category Summary](#)
- Contract Forms**
- [Grant Terms and Conditions](#)
- [Certification and Signatures](#)**

| Current Status | Period Date / Date Due |
|------------------------|--------------------------------|
| Application in Process | 10/01/2020 - 09/30/2021 N/A |

| Status | Page Name | Note | Created By | Last Modified By |
|--------------------------|---|------|--|------------------|
| Application Forms | | | | |
| | Application Project Information | | | |
| | General Additional Information | | | |
| | Problem Identification | | | |
| | Documentation Attachment | | | |
| | Program Assessment | | | |
| | Program Assessment Chart | | AgencyAdministrator GOHSUser 11/26/2019 1:10:48 PM | |
| | Project Objectives | | | |
| | Project Activities Evaluations | | | |
| | Media Plan | | | |
| | Resource Requirements | | | |
| | Self-Sufficiency | | | |

➤ **SELECT THE APPROPRIATE PEOPLE
FOR THE SIGNATURE PAGE:**

- **AGENCY ADMINISTRATOR**
- **AGENCY STAFF**
- **AUTHORIZED OFFICIAL**

➤ **CLICK SAVE**

➤ **CLICK PRINT VERSION TO
GENERATE THE PDF SIGNATURE
PAGE**

THE SIGNATURE PAGE MUST BE
PRINTED, SIGNED IN BLUE INK AND
MAILED TO:

GOHS
ATTN: CANDICE HAMILTON-LAWLESS
7 MARTIN LUTHER KING JR. DR. SW
SUITE 643
ATLANTA, GA 30334

General Application 2021
Organization: GOHS Testing Inc
GA-2021-GOHS Testi-00002
Certification and Signatures

I certify that I understand and agree to comply with the general and fiscal year terms and conditions of this application including special conditions; to comply with provisions of the Act governing these funds and all other federal laws; that all information presented is correct; that there has been appropriate coordination with affected agencies; that I am duly authorized by the applicant to perform the tasks as they relate to the terms and conditions of this grant application; that costs incurred prior to grant approval may result in the expenses being absorbed by the grantee; and, that the receipt of grantor funds through the Governor's Office of Highway Safety will not supplant state or local funds. **Monthly reimbursement claim submissions filed electronically are in effect, "electronically signed".**

Agency Administrator *

| | | | |
|---------------|------------------------------|----------------|----------------------------|
| Name: | AgencyAdministrator GOHSUser | Title: | |
| Agency: | GOHS Testing Inc | Address: | 555 Atlanta, GA, 55555 |
| Phone Number: | (555) 555-5555 | Email Address: | demotest@agatesoftware.com |
| Fax Number: | | Date: | 12/3/2019 |
| Signature: | _____ | | |

Agency Staff *

| | | | |
|---------------|------------------|----------------|--------------------------------|
| Name: | Ms. Anne Taylor | Title: | Program Manager |
| Agency: | GOHS Testing Inc | Address: | 555 Test Testing, GA, 55555 |
| Phone Number: | (555) 555-5555 | Email Address: | rhayes@gohs.ga.gov |
| Fax Number: | | Date: | 12/3/2019 |
| Signature: | _____ | | |
| FEI Number: | 98-7654321 | | |

Authorized Official *

| | | | |
|---------------|-----------------------------------|----------------|----------------------------|
| Name: | AgencyAuthorizedOfficial GOHSUser | Title: | |
| Agency: | GOHS Testing Inc | Address: | 555 Atlanta, GA, 55555 |
| Phone Number: | (555) 555-5555 | Email Address: | demotest@agatesoftware.com |
| Fax Number: | | Date: | 12/3/2019 |
| Signature: | _____ | | |

*** NOTE: AGENCY ADMIN, AGENCY STAFF AND AUTHORIZED OFFICIAL CANNOT BE THE SAME PERSON WITHOUT GOHS APPROVAL. STAFF BEING FUNDED UNDER THIS GRANT MAY NOT BE ANY OF THE ABOVE OFFICIALS WITHOUT GOHS APPROVAL.**

WHAT'S NEXT?

- FOR NEW APPLICATIONS, IF ALL FORMS ARE COMPLETE AND ERROR FREE, SUBMIT THE APPLICATION.
- FOR ASSISTANCE WITH SUBMITTING THE APPLICATION, SEE THE “SUBMITTING APPLICATION” CHEAT SHEET.



GEORGIA GOVERNOR'S OFFICE OF HIGHWAY SAFETY

7 Martin Luther King Jr. Drive | Suite 643

Atlanta, Georgia 30334

WWW.GAHIGHWAYSAFETY.ORG